

Introduction

Regional Arts Fund

The Regional Arts Fund is an ongoing program that provides approximately \$3.6 million per year to support artists and communities in regional and remote areas. The Regional Arts Fund is part of the Australian Government's Arts and Cultural Development Program that supports participation in, and access to, Australia's arts and culture through developing and supporting cultural expression. The Regional Arts Fund is managed by Regional Arts Australia on behalf of the Australian Government. Regional Arts Australia contracts regional arts organisations (Regional Program Administrators) in each state and territory to deliver the program and award grants to artists, arts workers and organisations. **Country Arts SA** is the Regional Program Administrator (RPA) in South Australia.

The objectives of the Regional Arts Fund are to support and promote participation in, and access to, Australia's arts and culture in regional and remote Australia, and through doing so: 1. encourage and support sustainable economic, social and cultural outcomes in regional communities; 2. develop partnerships and networks which leverage financial and/or in-kind support for regional arts projects and encourage ongoing collaboration; 3. develop audiences and broaden community engagement with the arts; 4. increase employment and professional development opportunities for, and raise the profile of, regional and remote artists; and 5. support quality and viability of artistic and cultural activity.

To achieve these objectives, the Regional Arts Fund will award grants for projects and programs benefiting regional and remote areas.

Project Grants

Project Grants will fund high-quality arts projects benefitting regional or remote artists, arts workers, audiences and communities. The focus of the project could include any area of creative practice, multiple artforms or cross-disciplinary practice.

You can apply for Project Grants of up to \$30,000. There is no minimum grant amount. Assessors will make decisions around funding allocated to successful applicants, taking into consideration the quantum of funds available in the individual state/territory. You are strongly encouraged to speak with a [Country Arts SA team member](#) especially if you are applying for grants greater than \$20,000 as a large funding request may be unrealistic where the available funds are limited.

You should keep in mind that the Regional Arts Fund supports a diverse range of high-quality projects that deliver outcomes in regional areas. To remain competitive, all applications for funding must include realistic budgets and represent value for money. Funding applications are assessed against other applications on a competitive basis.

To be eligible you must:

- be an individual or Australian incorporated organisation or local government organisation (if you are under 18, you must be auspiced by a person over 18 with an active ABN)
-

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have an active Australian Business Number (ABN) that is registered to your name and location

- if required by the Australian Tax Office, be registered for the purposes of GST
- not have any outstanding reports, acquittals or serious breaches relating to any Australian Government funding or funding from a state or territory Regional Program Administrator. A serious breach is one that has resulted in, or warrants, the termination of a grant agreement.

Please ensure you satisfy all the eligibility criteria. For further information please refer to the [Eligibility information](#) or contact grants@countryarts.org.au.

Before commencing work on your Quick Response Grant application, please:

- Read the [Regional Arts Fund Grant Guidelines](#); and
- Speak to a [Country Arts SA team member](#) about your project, or email grants@countryarts.org.au.

About the applicant

* indicates a required field

Applicant Details

Applicant *

Individual Organisation

Organisation Name

First Name

Last Name

Applicant Position (if applicant is Organisation)

If the applicant is an organisation, is your organisation an Indigenous or Non-Indigenous organisation?

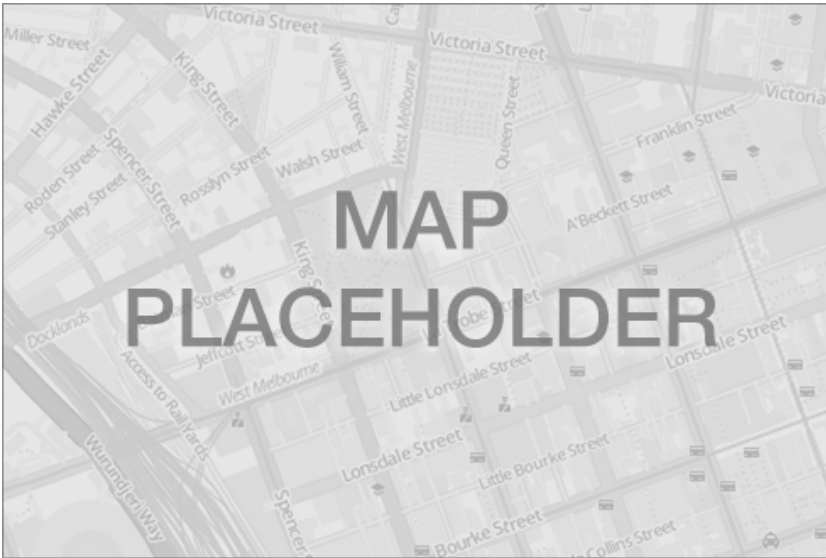
- Indigenous
 Non-Indigenous

Indigenous organisation: Any organisation where 50 per cent or more of its Board Directors are Aboriginal and/or Torres Strait Islander people.

Applicant Primary Address - must be a physical address, not postal *

Address

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Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Coordinates Required. Country must be Australia

Applicant Federal Electorate

Applicant Remoteness Area

Applicant Local Government Area

What is the Applicant's federal electorate? (based on physical address provided) *

if you do not know, please look it up on this website: <https://electorate.aec.gov.au/>

Applicant MM *

Please use this website to find your MM. Select Modified Monash Model 2019 and enter a physical address. <https://www.health.gov.au/resources/apps-and-tools/health-workforce-locator/health-workforce-locator>

Applicant Primary Phone Number *

Must be an Australian phone number.

Applicant Primary Email *

Must be an email address.

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Applicant Primary Website

Must be a URL.

Applicant Postal Address (if different from physical address listed above)

Address

Applicant Other Phone Number

Must be an Australian phone number.

Applicant Other Email

Must be an email address.

Applicant ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Does the 'Main business location' listed in ABN grey box above match your postcode in the physical address provided?

Yes No

ABN postcode doesn't match address

Please contact the Australian Business Register to update your details here: <https://www.abr.business.gov.au/Help/UpdateABNDetails>

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RAF grants can only be paid to applicants whose physical address matches their ABN 'main business location'.

You can submit this form and then proceed with updating your 'main business location'. We will still process your application.

Applicant Type

What type of applicant are you? *

Do you require an auspice? *

Yes No

Individuals with no ABN, individuals under the age of 18 and unincorporated groups require an auspice

Auspice Information

Auspice

Individual Organisation

Organisation Name

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Auspice ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Auspice Primary Address *

Address

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Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Auspice Primary Phone Number

Must be an Australian phone number.

Auspice Primary Email

Must be an email address.

Auspice Primary Website

Must be a URL.

Auspice Postal Address

Address

Applicant's history with the Regional Arts Fund

What is your history with the RAF? *

Please use this space to provide any further information regarding your or your organisations history with the Regional Arts Fund.

This is an optional question.

About the Project

* indicates a required field

Project Title *

Project Summary - Suitable for publication *

Word count:

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Must be no more than 100 words.

Must be 100 words or less. Do not refer to or attach additional information to this section.

Start Date *

Must be a date and no earlier than 1/1/2022.

End Date *

Must be a date.

No more than 2 years from start date.

Project type *

- Arts project
- Professional development for artists and arts workers
- Community capacity building project

Select 1 of the 3 options provided. This does not affect the assessment of your application in any way.

What are the primary areas of focus for this project/program? *

At least 1 choice and no more than 5 choices may be selected.

You can select items from any area of the list – all have equal value. Only select sub-categories if you want to be more specific. In this question we want to know about the field of work (e.g. arts, sport, health), rather than the types of people it will affect (e.g. young people, refugees)

Who are the primary beneficiaries of this project/program? *

At least 1 choice and no more than 5 choices may be selected.

Please choose only the group/s that are at the very core of this project/program.

What is the main artform of your project? *

If more than 1 main artform, please select 'cross artform'.

Please describe your project in detail. What do you plan to do? With whom? Why are you doing it? What is the need that you are trying to address? *

Word count:

Must be no more than 600 words.

Project Location

What is the physical address of the main project location?

Address

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Suburb/Town State/Province Postcode Country

Must be an Australian postcode.

Project Location Town *

If more than one, please name one main location here. You can name all other locations in another question.

Project Location Postcode *

Must be a number.

Please list any other project locations

What is the federal electorate of the main project location? *

if you do not know, please look it up on this website: <https://electorate.aec.gov.au/>

What is the MM of the main project location? *

Please use this website to find your MM. Select Modified Monash Model 2019 and enter a physical address. <https://www.health.gov.au/resources/apps-and-tools/health-workforce-locator/health-workforce-locator>

Work Plan

Activity - Task to be undertaken

Outcome - What will be achieved by this activity?

Planned date of completion

Activity - Task to be undertaken	Outcome - What will be achieved by this activity?	Planned date of completion
		Must be a date.

Audience and Participants

* indicates a required field

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Please describe the audience for your project. Who are they? Where are they from? Why will they engage with the project?

Estimated audience numbers - LIVE *

Must be a whole number (no decimal place).
If your project has no audience please put '0'

Estimated audience numbers - DIGITAL *

Must be a whole number (no decimal place).
If your project has no audience please put '0'

Describe the participants for your project. Who are they? Where are they from? How and why will they participate?

Estimated participant numbers - LIVE *

Must be a whole number (no decimal place).
Your project must have at least 1 participant - you.

Estimated participant numbers - DIGITAL *

Must be a whole number (no decimal place).
If your project has no digital participation please put '0'

Is your project accessible to the general public? *

Yes No
For example, could a Member of Parliament attend your event?

Dates project is accessible to the public

What date is your project publically accessible?

Must be a date.

What date does your project stop being publically accessible?

Must be a date.

Project Personnel

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* indicates a required field

Artistic Personnel

Are you the applicant and only artist? *

Yes No

If you are the applicant and only artist, please upload your 2-page Artist CV here.

*

Attach a file:

A maximum of 1 file may be attached.

Project Artist/s Supporting Documents

Please complete the following details and attach documentation for each Artist working on the project.

Artist CVs must be current and be no more than 2 pages.

Artist Participation Statements must indicate the Artist's role on the project and include a Quote for their fee with a breakdown of any associated costs. An Artist Statement of Participation & Quote template can be downloaded [here](#). To assist with determining artist fees, please refer to the [Recommended Rates for Artists and Arts Workers](#) document.

Artist Name	Role on Project	Residential Suburb/Town	Attach CV	Attach Artist Participation Statement inc. Quote

Are any of the Artists working on your project from outside of South Australia? *

Yes No

If yes, please provide an explanation as to why Artists from interstate or overseas are required for this project. *

Must be no more than 150 words.

Aboriginal and Torres Strait Islander People and Cultural Materials

Does your project involve Aboriginal and/ or Torres Strait Islander people or cultural content? *

Yes No

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Please answer yes if the applicant, any project staff, artists, participants or content are Aboriginal and/or Torres Strait Islander.

Does the applicant identify as Aboriginal and/or Torres Strait Islander? *

Other:

How will you appropriately engage with Aboriginal and Torres Strait Islander people and/ or cultural content?

Please provide evidence in the form of supporting document, letters or videos confirmation from elders or other relevant statement.

Attach a file:

Vulnerable Persons

Does your project (at any stage) involve working with Vulnerable Persons? *

Yes No

Vulnerable Person means an individual aged 18 years and above who is or may be unable to take care of themselves, or is unable to protect themselves against harm or exploitation for any reason, including age, physical or mental illness, trauma or disability, pregnancy, the influence, or past or existing use, of alcohol, drugs or substances or any other reason.

Vulnerable Persons National Police Checks

I understand that if successful I will need to provide a list of all personnel who will work with Vulnerable People and copies of Australian Federal Police checks and a signed declaration, before funds can be released. *

Yes, I understand and agree

You can include the \$42 cost of each AFP check in the budget of your application.

Working with Children

Does your project (at any stage) involve working with children? *

Yes No

Children means individuals under the age of 18 years.

Working with Children Checks and Training in National Principles

Please download and read the [National Principles for Child Safe Organisations](#).

I understand that if successful I will need to provide a list of all Child-related Personnel and verification of their Working with Children Checks. At least one

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lead person from the project will undertake training in the National Child Safety Principles.

Yes, I understand and agree.

Employment Statistics

Please provide employment statistics for your project. When selecting the employment status, please note:

- A short-term employee includes those whose employment includes entitlements.
- An independent contractor includes owners and managers of incorporated and unincorporated businesses, including sole-traders.

Example Job-type categories are:

- **Arts professionals** (actors, dancers, musicians)
- **Media professionals** (artistic directors, presenters, authors)
- **Miscellaneous technicians and trades workers** (performing arts, gallery, museum technicians)

Job type category	Employment status	Number of employees
		Must be a number.

What is the total number of employment opportunities created by this project? *

Must be a number.
Paid opportunities only.

How the Project Meets the Assessment Criteria

* indicates a required field

Response to the Assessment Criteria

You will need to address all of the following 5 assessment criteria. All assessment criteria are given equal weighting.

Dot point answers are acceptable.

Criterion 1 - Impact *Encourage and support sustainable economic, social and cultural outcomes in regional communities.*

Please describe below how your project meets this criteria. You could demonstrate this through identifying one or more of the following:

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- long term outcomes - demonstrated need for the project in community - creation of opportunities for future arts and cultural activity - sustainable economic benefits (eg tourism, employment of artists) - sustainable social benefits (eg health, social cohesion, access, health and wellbeing)

Criterion 1 - Impact *

Word count:

Must be no more than 200 words.

Criterion 2 - Support and Partnerships *Develop partnerships and networks which leverage financial and/or in-kind support for regional arts projects and encourage ongoing collaboration.*

Please describe below how your project meets this criteria. You could demonstrate this through identifying one or more of the following:

- community support and engagement - financial and project partners - level of co-contribution (cash and/or in-kind) - development of networks, collaborations and partnerships

Criterion 2 - Support and Partnerships *

Word count:

Must be no more than 200 words.

Criterion 3 - Reach *Develop audiences and broaden community engagement with the arts.*

Please describe below how your project meets this criteria. You could demonstrate this through identifying one or more of the following:

- access to social and cultural development opportunities for diverse communities, practitioners, participants and/or audiences - opportunities for community members or groups to participate in the arts - development of audiences by attracting new attendees/participants - development of audiences by extending their experience of the arts - geographical spread of the project

Criterion 3 - Reach *

Word count:

Must be no more than 200 words.

Criterion 4 - Opportunity *Increase employment and professional development opportunities for, and raise the profile of, regional and remote artists.*

Please describe below how your project meets this criteria. You could demonstrate this through identifying one or more of the following:

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- employment opportunities for regional artists or arts workers - profile raising of regional artists or arts workers - opportunity for an artist to access an exceptional or rare opportunity
- skills development

Criterion 4 - Opportunity *

Word count:
Must be no more than 200 words.

Criterion 5 - Quality & Viability *Support quality and viability of artistic and cultural activity.*

Please describe below how your project meets this criteria. You could demonstrate this through identifying one or more of the following:

- experience/calibre of the applicant organisation/individual in the relevant field - strength of outcomes relevant to scope of project - skills, expertise/calibre of the key personnel including participating artists - benefits to project participants - benefits to audiences, the arts and cultural sector and the Australian community - need for funding support - quality and viability of project plan, timeline and budget - all personnel are appropriately paid and these details are outlined in the project budget

Criterion 5 - Quality & Viability *

Word count:
Must be no more than 200 words.

Project Budget

* indicates a required field

In-kind Contributions (income)

Item - What is it?	Source - Where is it coming from?	\$ Value of contribution
--------------------	-----------------------------------	--------------------------

		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$

Total in-kind contributions

Total Income Amount *

\$

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This number/amount is calculated.

Of the total in kind contribution, how much is the applicant contributing? *

\$

Must be a dollar amount and at least 0.

Add all dollar amounts where Income Source is 'Applicant'.

Cash Income - please include the RAF amount you are requesting

Income source	\$	Confirmed or not?
Regional Arts Fund: (this grant)	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	

Total Amount Requested *

\$

Must be a dollar amount.

What is the total financial support you are requesting from the RAF in this application?

Of the total cash income, how much is the applicant contributing? *

\$

Must be a dollar amount and at least 0.

Add all dollar amounts where Income Source is 'Applicant'.

Cash Expenditure

Expenditure Item - please describe in detail	\$	RAF or other source
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	

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Cash Totals

Total Cash Income Amount *

\$

This number/amount is calculated.

Total Cash Expenditure Amount *

\$

This number/amount is calculated.

Cash Balance - your cash budget must balance to '0' *

This number/amount is calculated.

Total Project Cost Leveraged Income

Total Project Cost

\$

This number/amount is calculated.

What is the total budgeted cost (dollars) of your project?

Estimated leveraged income

\$

This number/amount is calculated.

= Total project cost - RAF amount requested - Total applicant contribution

Support Material

Letters of Support

At least 2 signed Letters of Support must be attached to your application. Letters of Support should be from a project partner or supporter, or from someone familiar with your practice and supports the project activity.

Effective support letters will explain the relationship between the writer and the applicant and provide confidence in their capacity to deliver the project. They may also state how they are going to be involved in the project i.e. project partner, project supporter, project participant or audience member, and the potential benefits for their community.

Who is the Support Letter from?

Attach Support Letter (PDF or Word file)

Who is the Support Letter from?	Attach Support Letter (PDF or Word file)
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Examples of Artist/s Work

Images

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Please provide 3 - 5 recent, high-quality images to support the project. These may include Artist/s' previous work, location images or other images that support the application. Images should be in .jpeg format and be no larger than 5MB. If you wish to include audio or video files as examples of work, please attach in the Additional Support Material section below.

Image Description

Attach .jpeg files

Image Description	Attach .jpeg files

Websites & Social Media

Please provide at least 2 links to websites or social media pages that show examples of Artist/s' work, previous projects, the participants involved in your project or anything else to support your application.

Webpage Description

Insert URL

Webpage Description	Insert URL

Additional Support Material

Attach any additional documents or files to support your application e.g. designs, quotes, plans, sketches, media articles or promotional material.

Audio or video files can be uploaded, but must not be more than 3 minutes in length and no more than 5MB in size.

Description

Attach File

Description	Attach File

Privacy Statement and Declaration

* indicates a required field

Privacy Statement

The information requested in this application form is to be used for the purposes of determining whether or not an individual or organisation is eligible for funding. **Country Arts SA** also uses the information supplied to distribute mail of interest, such as: newsletters, events, and funding opportunities. Organisations that do not wish to be on this mailing list should notify **Country Arts SA**.

Country Arts SA values your privacy. For details on how we collect, store and use information, please review our [Privacy Policy](#) or contact us for a copy by emailing grants@countryarts.org.au.

I agree to the following:

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The Australian Government stipulates that application details and applicant contact information may be provided to the Australian Government (including the Minister and the Department), Members of Parliament, Regional Arts Australia and other Regional Program Administrators (such as **Country Arts SA**) and may be published on the internet by any of them. This will include the applicant's name/organisation name, funded project description, funded amount, state/territory, location and electorate. This information may also be used for promotion and reporting purposes. The Directors of **Country Arts SA** and their representatives may also use this information to conduct research so that we may better understand community needs and can improve service delivery. I understand my contact details may be provided to Members of Parliament.

*

yes

Declaration

I certify that:

- 1.I have read the Regional Arts Fund guidelines for the program that I am applying to.
- 2.All details supplied in this application and in any attached documents are true and correct to the best of my knowledge.
- 3.I understand the application will not be accepted if it is submitted late or subject to outstanding acquittals.
- 4.That the application has been submitted with the full knowledge and agreement of my organisation/group/ board.
- 5.I agree that I will contact **Country Arts SA** immediately if any information provided in this application changes or is incorrect.
- 6.I understand that all assessment decisions are final.

Name of person making declaration *

First Name

Last Name

Date of declaration *

Must be a date.

Feedback

This is the end of the application form.

We would value any feedback you may have regarding our online grants application process. This information will not in any way be used to assess your application.

How was the application process? What worked? How can we improve?

Before you Submit...

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Once you click "**Submit**" you will not be able to re-open your application form. We advise saving your application form and using the "**Download PDF**" button on the Review and Submit page to preview your application to make sure everything is correct and that you are happy with the content you are about to submit. Once you are ready, hit "Submit".

Thank you for applying to the Regional Arts Fund.